



McGill

MINUTES

Subcommittee on Teaching and Learning

Tuesday, January 12, 2016 (2:00pm – 3:30pm)

James Administration Building, room 302

Present Adam Finkelstein, Andre Costopoulos, Angela Campbell, Bronwen Low, Carole Urbain, Elizabeth Nash, Hoi Kong, Jean Paul Remillieux, Laura Winer (Chair), Laurent Mydlarski, Nancy St Pierre (Secretary), Parvesh Chainani, Svetlana Komarova

Regrets Alexander Kpeglor

- b. Principal's Prize for Excellence in Teaching- Proposed revision to the guidelines for nomination (Laura Winer, Director, Teaching and Learning Services)

The revised guidelines for nomination were presented. The proposed edits attempt to bring clarity to the following aspects of the guidelines:

- x expectations from the Dean's letter of nomination;
- x page limit regarding the comments from student course evaluations. Should comments exceed four pages, nominees are asked to include a representative sample vetted by their Chair/Director.

In order to ensure the representativeness of the student evaluation comments included in the nomination dossiers, Parvesh Chainani asked if a

being finalized and is expected to open in the next few weeks. The Faculties of Education and