MISSA Meeting Minutes November 17, 2014 SIS 310 1:00 pm.

Present:

Christina DeLonghi, President Nina Maness, VP Internal Melissa Rivosecchi, Chief Returning Officer-Parliamentarian Julia Bjerke, Publications Committee Chairperson Sarah Bonish, PGSS Rep Emily Maddocks, KCO Laura Cohen, VP External and PGSS Rep Sean Astle, Communications Officer Julie Lin, Shadow Curriculum Committee Representative (MISt I) David Phung, Professional Association Liaison (& Career Fair Committee Chair) Alison Moore, Social Affairs Committee Chairperson

Regrets:

Samantha Capps, Secretary Taline Ekmekjian, Treasurer Allison Gregory, Curriculum Committee Representative (MLISII) Fei Shu, SIS PhD Rep Mohammed AlGhamdi, Curriculum Committee Representative (PhD Representative)

1. President's Report

Christina said she attended a last minute departmental meeting last week, and they voted to change a few things for curriculum (approved and voted on by curriculum committee). New students that will apply next year will be affected by this change (not current first year students). Students will be applying to non-thesis degree or straight into research stream. If they don't declare research stream from beginning, then the amount of grants they could get is diminished.

VPInternal (Nina)

Nothing to report. All associations meeting went well.

Treasurer

Operational budget has been sent out so we can vote on funding requests we've received.

KCO (Emily)

Learning about the Wiki. Elysia offered to walk through the wiki with anyone who wants more information about how to edit it.

Wiki is a great repository.

Emily has been updating the wiki and has added the funding request forms. Communications Officer (Sean Astle)

Went to a meeting with Professor Bouthillier and Elysia Donald on Halloween. They talked about communication between MISSA and SIS.

MISSA needs a backup web editor. Person would have to take two WMS courses.

SIS wanted to know if we would be okay with having the communications associate as recipient of all our MISSA communications (with meetings and events), just so they know what's going on. Enquired as to whether or not it would be possible (adding Elysia Donald to listserv). Would have to contact PGSS to add Elysia's name to the listserv.

Want to know what our social media account plans are.

Anything that we create we have to let them know. Christina said we don't have other plans for social media accounts right now.

There is apparently a LinkedIn group we need to find; we currently don't have password info.

Laura can contact Vivienne Lane?

Everyone has to know about the strict guidelines. We can't use McGill logo or coat of arms. We can use "just the name". MISSA can stay as MISSA.

Use of shared calendar for use of events and meetings. Please use to keep administration in the loop.

All other student chapters need to be made aware. Sean will e-mail all Presidents of student chapters to let them know of all this information.

Christina will send out an e-mail about the all associations meeting and will include the information about the guidelines for the use of the McGill names/logo.

Possibility of all our students groups to have social media links on the website. PGSS Rep (Sarah)

CFS (Canadian Federation of Students), federal organization that represents students across Canada. McGill trying to not be part of this for years.

CFS took us to court, spent over \$100,000 in legal fees

Courts ruled in our favour.

Referendum will be held in january, paper ballot, we need to get people to come out if not we will be stuck being a part of CFS. Laura and Sarah suggested we have a table in Edu to get people to vote.

3. Old Business

4. New Business

SI Smas

SIS will be happier if we host SISmas on December 5. Need to get approval from director for wine.

3-5 pm, Room 106

Then we can go to Thomson House afterwards.

Turnout for events hasn't been great.

Decorations

Laura said she has lights we can use, and we could make snowflakes from class notes like last year's party.

Food

Potluck style.

Will ask Professor Evans and Professor Friessen if they can be there as faculty members. Can ask Professor Julien as back-up.

Thursday before event we can organize decorations.

Pub night

Impromptu pub night this Friday November 21 at around 7 pm? Send out email to students to let them know.

Fridge

Mohammed has been monitoring the fridge.

Leave note if you're leaving food for anyone to take after holding an event because it seems that food has been left in there.

"Fridge is doing okay."

Funding Requests

ACA funding request

Colloquium in February SIS. Open event, free to everyone part of MISSA. Hoping for around 30 people to come out.

Requested \$205

transportation, gifts for speakers, food/drinks...etc

Taline approves it as treasurer.

Vote: Melissa motions to approve request and Julia seconds. Everyone in favour to approve request.

InfoNexus

Annual conference will be held Friday Feb 6, 2015

more funding from MISSA than other groups

Requesting \$725, maximum allocated

Transportation, cold standard carbon offsets, use of paypal...etc

Taline approves it as treasurer

Vote: Christina motions to approve request and David seconds. Regular meeting dates for next semester.

Sarah suggested to send out doodle in January once people know their schedules. Knowledge Continuity/ feedback for next semester

Christina said that at the end of the semester we can jot down what we learned in our roles so there can be feedback on what to improve for next year's exec.

Departmental meeting

Nina asked if there is anything we need wanted her to bring up at the meeting. No one had any suggestions.

5. Announcements/Good of the Order

Meeting adjourned at 1:41 pm.